

Title: Students Not Meeting Graduation Page 1 of 1
Requirements in Time for Graduation

Date Adopted:

03/18/03

Date(s) Revised:

04/14/09

James Hinterstein

Date

POLICY STATEMENT

Students who do not complete graduation requirements prior to the end of their last trimester of the program will be given a grace period of 20 working days, beginning the Monday after commencement, to complete the requirements without additional tuition charges.

Procedures

Students who have not completed the requirements within the grace period will be registered for the appropriate internship course and charged using the tuition rate of the completion trimester. Applicable fees are available in the Office of the Registrar.

Transcripts and diplomas/certificates of students, who complete the requirements beyond the grace period, but within the trimester, will be dated as of the graduation date of the trimester in which the requirements are completed. No transcripts or diplomas/certificates will be issued until that date.

Students who do not complete the requirements within the grace period trimester will fail internship and repeat it in full the following trimester at the full tuition rate, including fees. Application rates and fees are available in the Office of the Registrar.